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UCO BANK

Honours your trust

Ref. No. HO/GAD/ 1147 /2023-24

Date:10.8.2023

Disclaimer

While the document has been prepared in good faith, no representation or warranty , express or implied, is or will be made, and no responsibility or liability will be accepted by UCO BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO BANK, but an invitation for bidder's responses. No contractual obligation on behalf of UCO BANK, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO BANK and the selected Bidder.

NOTICE INVITING TENDERS

1) UCO Bank invites sealed two part tender offers (technical and commercial offer) from reputed and interested bidders for providing of 62.5 KVA Green DG Set on hire basis with operator cum electrical on round the clock basis at UCO Bank Premises at 1 A Russell Street,Kolkata-700071. The required D.G. Sets should be capable of supplying continuous 3-Phase power of at least 90% of rated output, at the frequency of 50 Hz, to Bank's installations/equipments during power failure/load shedding at any point of time, as per requirement of the Bank..

2) B) Salient Feature

Tender Reference	HO/GAD/ 1147 /2023-24 dated 10.8.2023
Name of the work	Engagement of Agencies for providing of 62.5 KVA Green DG Set on hire basis with operator cum electrical on round the clock basis at UCO Bank Premises at 1 A Russell Street,Kolkata-700071
Cost of Tender Documents	Rs. 1,000.00 (Rupees One Thousand only) (Non refundable). Not Applicable for MSME(Document related MSME to be furnished Under Part-I). The tender document to be downloaded from Bank's website www.ucobank.com . Cost of Tender Document is to be submitted with Technical Bid (Part-I of tender documents) in the form of Pay Order/Demand Draft in favour of UCO Bank, payable at Kolkata.
EMD	EMD: a) Rs. 2,000.00 (Rupees Two Thousand only) must be submitted with Technical Bid (Part-I) in the form of pay order /demand draft in favour of UCO Bank, payable at Kolkata . Not Applicable for MSME(Document related MSME to be furnished Under Part-I). b) EMD of unsuccessful bidders will be released (without any interest) against their request letter after acceptance of L.O.I

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	<p>by the identified bidders .</p> <p>c) EMD of L-1 bidders will be released (without any interest) after submission of Performance Bank Guarantee.</p> <p>d) However, if Successful tenderer withdraws their acceptance of our L.O.I before submission of Performance Bank Guarantee, UCO Bank will have the right to forfeit the Earnest Money Deposit without making reference .</p>
Last Date & Time for Submission of Tender	Tender document to be submitted on or before 24.8.2023 upto 2:30 PM at UCO Bank, GAD, Head Office at 2 nd Floor,10 BTM sarani, Kolkata-700001
Date and Time of Opening Technical Bid i.e Part-I	24.8.2023 at 15:30 PM at UCO Bank, GAD, Head Office at 2 nd Floor,10 BTM sarani, Kolkata-700001
Date of Opening of Financial Bid	Financial Bid(Part-II of tender) of those vendors who will be qualified against Part-I of Tender,will be opened at a later date and the same will be communicated to all eligible vendors .
Address of Communication	UCO Bank, Head Office Head Office General Department 2 nd Floor,10 B.T.M. Sarani Kolkata-700 001
Email address	hogad.calcutta@ucobank.co.in
Contact Telephone/Fax Numbers	Tel :033-4455-8099/7383
Bids to be submitted	Tender box placed at above address
Date of Opening of Financial Bid	Financial Bid(Part-II of tender) of those vendors who will be qualified against Part-I of Tender,will be opened at a later date and the same will be communicated to all eligible vendors .
Submission of Bids	Bid must be submitted in <u>Two Bid System</u>
Mode of submission of Two	<u>Sealed Tenders are to be submitted in two parts.</u>

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Bid System Tender:	The envelope containing Part-I of tender should be super scribed clearly " Part-I (Technical Bid)" and the name of work whereas the separate envelope containing Part-II should be super scribed clearly "Part-II (Price Bid)" and the name of work. Both Part-I and Part-II should be sealed in a third envelop and should be super scribed clearly name of the work at top and will be addressed to 'The Asst.General Manager (GA), UCO Bank, General Administration Deptt,2 nd Floor,10 BTM Sarani. Kolkata-700001' and must be submitted on or before the date & time of submission of tender.
Contents of the Technical Bid(Part-I):	a. Cost of Tender &EMD b. Bidder's Covering letter c. Application Format as stipulated in RFP d. All pages of this RFP as downloaded from the website duly signed by the authorized representative of the company on all pages including all Annexures. f. Duly filled up integrity Pact as per Bank's format
Validity of Tenders	90 (Ninety) days from the date of opening.

Astt. General Manager,
Head Office -GAD
UCO Bank, Kolkata

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Terms & Conditions:

Sl. No.	Specification of Stand-by D.G. set to be hired	Location of Installation
1.	One 62.5 KVA, 3-Phase, 415 Volt, 50 Hz, Silent Green Diesel Generating Set in CPCB approved Acoustic enclosure (sliding door type) with inbuilt digital/analog metering devise for display of Volts, Amps, RPM, Running Hour, KW, KWH, fuel meter, Silencer, AVM Pad, internal light, Battery and Battery charger	Premises of UCO Bank, 1A Russell Street Kolkata-700071

The scope of services and terms & conditions for hiring the Green D.G. Set are as under:

1. The Successful Bidder must ensure that the D.G Set fulfills the criteria of "Green Diesel Generator Set" as per the standards of West Bengal Pollution Control Board.
The Bidder should be agreeable to provide D.G. set on hire basis (Monthly rental charges for D.G. Sets as mentioned above complete with all accessories on hire basis)
2. Hourly rates for HSD, Lube Oil and other consumables as running cost of D.G. set. Payment for HSD, Lube Oil and other consumables will be paid on the total hours of operation per month and on the basis of your declaration for per hour consumptions of consumables in our prescribed format of Part-II. The rates for consumables will be considered on the basis of market rate. The successful bidder has to maintain a logbook for keeping record of hours of operation per day with certification from the concerned official of the Bank day-to-day basis.
3. All cost for maintenance and servicing of the generator including the cost of spare parts and periodical replacement of Mobil oil are to be borne by the Successful Bidder.
4. Purchasing, storing of HSD ,Lube Oil and other consumables required for running the D.G.Set will be under scope of successful Bidder at no extra cost.
5. The tenders should remain valid for a period of 90 (ninety) days from the date of opening of price bid.
6. The D.G. Set offered on hire basis, should not be more than 6months old and those should not have run for more than 500 hours. Successful Bidder has to submit relevant documents (copy of test certificate for Engine & Alternator, total running hours of the engine so far, Copy of Invoice, Copy of ARAI Certificate) in that regard.
7. The D.G. Sets should be maintained properly to keep those in satisfactory running condition at all times for supplying alternative power source for a load of at least 90% of rated output of respective generators.
8. The D.G Set should be provided with 1st filling of Mobil oil and Full tanks of Diesel Oil.

UCO Bank, General Administration Department, Head Office, 2nd Floor,10 BTM Sarani, Kolkata – 700 001

Phone: 033 44558099 Fax: 033 22266459 E-mail: hogad.calcutta@ucobank.co.in

यूको बैंक

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9. The permission of statutory authorities towards installation of D.G. Sets (Consent to Operate & Consent to Establish from WBPCB and other statutory permissions from statutory authorities)), will be obtained by the Successful Bidder at no extra cost. However, the requisite fees payable to statutory authorities for obtaining such permission will be paid by the Bank against proper receipts.
10. The arrangements for providing site preparation accessories like foundation, earthing, cables, change-over switches etc, if required, will be made by the Bank at its own cost.
11. The arrangements for providing exhaust pipeline of the D.G. Set, as per requirement & specification of Statutory Authorities, will be made by the Bank at its own cost.
12. The charges for transportation, loading & unloading of the D.G. Set for installation of the same in Bank's premises will be borne by the Successful Bidder. Mending of any damage caused to the Bank's property during loading, unloading of the D.G. Set in Bank's premises will be done by the Successful Bidder to original finish, at their cost. Bank will not be responsible for any damages of DG set during transit, unloading and placement of the same.
13. The successful bidder should be in a position to install and commission the D.G. Set in Bank's premises within **30 (Thirty) days** from the date of awarding the contract. If the successful bidder fails to perform the commencement of the contract within the specified time period, the earnest money deposited by the bidder will be forfeited.
14. Electricity Duty, if any, payable to the State Govt, depending on running hours of the D.G. Set will be borne by the Bank. However, installation of the energy meter with its calibration and registration with the Statutory Authority, will be done by the Successful Bidder at their cost.
15. The contract will remain in force initially for a period of three years from the date of satisfactory commissioning of the D.G. Set at site. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever. The contract may be renewed for further period at mutually agreed rates/charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the Successful Bidder and requirement of the Bank.
16. In case of any major break-down of D.G. Sets requiring repairing time for more than one day, an alternative interim arrangement will be made by the Successful Bidder immediately by providing a substitute generator of adequate capacity at no extra cost. For non-functioning of the D.G. Set or in the event of failure on the part of the Successful Bidder to provide an alternative interim generator of adequate capacity, within one day during power failure/load shedding, penalty at double the pro-rata rate will be imposed and deducted from monthly bill for the generator.
17. Successful bidder has to provide electrician cum DG operator on Round the clock basis. The operators should possess the requisite & valid electrical license, for operating the D.G. Sets. For non-attendance of operator on any day, penalty at double the pro-rata rate will be deducted from your monthly bill.
18. It is mandatory to pay P.F, ESIC, Bonus by the Successful Tenderer/Bidder to his employees as per rule.

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19. Successful Tenderer/Bidder/s has/have to submit documents related to P.F,ESIC Electrical Work Man License etc. of his/her/its/their employees to the Bank within one month from the date of acceptance of work Award.
20. The deployment of electrician cum DG operator should comply with the prevailing rates prescribed by the Central Government notification for minimum wages . However, difference of amount of minimum wages if any (including proportion of PF ESIC as at par rule), due to revision will be reimbursed by the Bank upon production of documentary evidence. DG hiring Rate will be fixed for entire contract period. Bonus (if applicable)to be borne by the contractor from the Contractors Over Head.
21. The successful bidder will have to execute an Agreement with the Bank in non-judicial stamp paper of requisite value and as per the draft of Agreement to be provided by the Bank, within 14 (Fourteen) days from the date of commencement of the contract. The successful bidder will also have to furnish a performance security deposit by DD/Pay Order/Banker's cheque for an amount equal to 10% of annual contract value, within 15 days from the date of commencement of the contract. The performance security deposit can also be submitted in the form of Bank Guarantee, issued by any scheduled commercial Bank banking in India other than UCO Bank or its subsidiary, in a format acceptable to UCO Bank and having validity for a period covering the contract period and claim period for additional one month. No payment will be made until the Agreement is executed and the performance security deposit is furnished. The performance security deposit will not bear any interest and the same will be refunded to the contractor within six weeks after the closure of the contract. If the performance security deposit is submitted in the form of Bank Guarantee, the Bank Guarantee will be discharged & returned after closure of the contract.
22. Tender should be submitted along with the Earnest money deposit for the prescribed amount and in the prescribed mode. **Tenders submitted without Earnest money Deposit will be summarily rejected.** The Earnest money will not bear any interest. The Earnest money deposited by unsuccessful bidders will be refunded after awarding the contract to the successful bidder and on receipt of the unsuccessful bidder's letter in that respect. The Earnest money deposited by the successful bidder will be refunded after execution of the Agreement and on submission of performance security deposit, duly accepted by the Bank.
19. The deployment of operator for running the generator should comply with the rates prescribed by the West Bengal State Government for minimum wages.
20. The Successful Bidder will have to remove the D.G. Set from the Bank's premises within 7 (Seven) days from the date of termination or closure of the contract at their cost, else demurrage charges @ 1000/- (Rupees One thousand only) per day will be levied by the bank on the contractor. Mending of any damage caused to the Bank's property during taking the generator out of the Bank's premises will be done by the Successful Bidder to original finish, at their cost.
- 21. The Bank reserves the right to accept / reject any or all the tenders without assigning any reason whatsoever.**

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Procedure for submission and opening of Tenders: Separate sealed envelopes containing Part-I and Part-II of tender should be put in another sealed cover, super scribing the name of services, rating of D.G. set and location of installation and submitted to **UCO Bank, Head Office, General Administration Department at 2nd Floor of Head Office-I Building at 10 BTM Sarani, Kolkata-700001**

The Part-I & Part-II must contain the in following documents.:

1. **Part-I** of tenders for each location should be submitted in separate sealed covers, super scribing "PART-I (Technical Bid)", rating of D.G. set. Part-I of tenders should contain the following:
 - (i) Make/model of Engine & Alternator, date of manufacture, total running hours of the engine so far.
 - (ii) A letter from the bidder towards acceptance of scope of services and terms & conditions for hiring the D.G. Set, as mentioned in the Notice Inviting Tender.
 - (iii) Earnest money for the specified D.G. Set of identified locations as per prescribed amount as mentioned above, in the form of separate DD/Pay Order/Banker's cheque drawn in favour of "UCO Bank", payable at Kolkata.
 - (iv) Photocopies of PAN card, Service Tax & GST registration certificate.
 - (v) List of clients with capacity of D.G. Sets supplied on hire basis with date and location of installation during last three years (if any).

**There should not be any indication of price/rate/charges in Part-I of the tender.
Conditional tenders will be not accepted.**

2. **Part-II** of tender should be submitted in separate sealed covers, super scribing "PART-II (Price Bid)", rating of D.G. set. Part-II of tenders must contain the price bid only:

a) Monthly rental charges of D.G. set.

b) The charges for providing operator for D.G. Set .(wages of operator Should comply with the minimum wages of skilled worker as per notification no. 1/16(3)/2022-LS=II dtd 28.9.2022; office of the Chief Labour Commissioner@ New Delhi—Ministry of Labour & Employment)

c) Rates for HSD, Lube Oil and other consumables as running cost of D.G. set per hour.

Evaluation Criteria for arriving at L1 price:

Evaluation of offers would be done on total of the parameters (a),(b) & (c) of price bid

Asst General Manager(GA)

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ANNEXURE-I

PART-II (Price Bid) for 62.5 KVA Green D.G.Set (As per the technical specification given in N.I.T) for Premises of UCO Bank at 1A Russell Street .Kolkata-700071

a) Monthly rental charges of D.G. set.

Monthly basic rental charges of D.G. set (Rs)Excluding GST

b) The charges for providing one operator cum electrician per shift basis for operating D.G. Set
 .(wages of operator Should comply with the minimum wages of skilled worker as per notification no. 1/16(3)/2022-LS=II dtd 28.9.2022; office of the Chief Labour Commissioner© New Delhi—Ministry of Labour & Employment)

Daily wages(8 hours) for operator (Rs)	Other Charges, (Rs)		Daily total wages(8 hours) for operator incl PF & ESI (Rs)	Monthly(30days) total wages(24 hours i.e. three shift) for operator (Rs) Excluding GST
	PF @ 13.16%	ESI @ 3.25%		

c) Rates for HSD, Lube Oil and other consumables as running cost of D.G. set.

Per hour consumptions of consumables	Per unit rates for consumables (Incl of all Taxes) (Rs)	charges of consumables for 25 hours of operation (Rs)
HSD (ltrs)	HSD	HSD
Lube oil (ltrs)	Lube oil	Lube oil
Other	Other	Other
		Total charges of consumables for 25 hours of operation (Rs) Excluding GST

यूको बैंक

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Total amount of (a) + (b) + (c) = Rs.....(Rupees in word.....)

Signature of Bidder with company seal

ANNEXURE-II

FORMAT OF INTEGRITY

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 hereinafter referred to as "**Bank**" (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the "**ONE PART**

And

..... Hereinafter referred to as "The Bidder/Contractor".

Preamble

The Bank intends to award, under laid down organizational procedures, contract/s for.....The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder (s) and / or contractor (s).

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank.

1.The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.

यूको बैंक

सम्मान आपके विश्वास का



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c. The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Sections 2 – Commitments of the Bidder (s)/Contractor(s)

1. The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.

b. The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process .

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

यूको बैंक

सम्मान आपके विश्वास का



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2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

Section 4 : Compensation for Damages

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section 5 : Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section 6 : Equal treatment of all Bidders/Contractors/subcontractors.

1. The Bidder (s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before signing the contract.

यूको बैंक

सम्मान आपके विश्वास का



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2. The Bank will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 : Criminal charges against violated Bidder(s)/Contractor(s)/Sub contractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 : Independent External Monitor/Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman & Managing Director, UCO Bank.
3. The Bidder(s)/Contractor (S) accepts that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor

यूको बैंक

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can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.

6. The Monitor will submit a written report to the Chairman & Managing Director, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.
7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.
8. If the Monitor has reported to the Chairman & Managing Director, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word "Monitor" would include both singular and plural.

Section 9 – Pact Duration.

This pact begins when both parties have legally signed it, and expires for the contractor is 10 months after the last payment under the contract.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director, UCO Bank.

Section 10 – Other provisions

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Kolkata.
- Changes and supplements as well as termination notices need to be made in writing.
- If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.

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- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & on behalf of the Bank)

(For & On behalf of Bidder/Contractor)

(Office Seal)

(Office Seal)

Place_____

Place_____

Date_____

Date_____

Witness : (Name & Address)

Witness : (Name & Address)

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Annexure-III

APPLICATION FORMAT

1. Name of Applicant :

Registered Address of the Applicant

with Telephone No., FAX & E-mail ID:

2. Address and contact details of Kolkata Office:

3. Status of the Applicant (whether
Proprietary/Private Ltd./Public Limited/

Co-operative Society/Public sector/

Autonomous body/Govt. Department):

(Enclose copies of relevant documents)

5. Whether the applicant have necessary license(s)

/ permit / sanction from the respective

authority (ies) in respect of electrical work

in Kolkata/W.B.

(Enclose copies of relevant documents)

6. Whether registered for ESI.

If so, please mention the ESI

registration number and furnish a copy

of such registration certificate:

7. Whether registered for Professional Tax.

If so, please mention the P.Tax

registration number and furnish a copy

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of such registration certificate/challan:

8. Whether registered for PF.

If so, please mention the PF

registration number and furnish a copy

of such registration certificate:

9. Whether registered for GST.

If so, please mention the GST

registration number and furnish a copy

of such registration certificate:

10. Details of Permanent Account Number:

(Enclose photocopy of PAN Card)

11. Detailed Particulars of the work done :

Name of organization	Value of work

_(Enclose copies of relevant work orders)

The particulars furnished in the application are true to the best of my/our knowledge & belief. I/we understand that if any of the particulars is found incorrect, even at a later stage, my/our contract is liable to be cancelled by the Bank.

Date:

Signature of Applicant

यूको बैंक

सम्मान आपके विश्वास का



UCO BANK

Honours your trust

Annexure-IV

FORM OF TENDER

To
The Asstt.General Manager(H.O-GAD)
UCO Bank Head Office, General Administration Department
2nd Floor, 10 B T M Sarani
Kolkata – 700001

Sir,

1. We have carefully examined all the contents incorporated in the various parts of this Tender Document no dated and taken note of all the terms & conditions stated in the Tender Document in its various parts.

2. We hereby agree to abide by and fulfil all other Terms and Conditions of the Tender and in default thereof, to forfeit and pay to you or your successors, or Authorised Nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the purchase order..

3. We also agree to keep the Performance Bank Guarantee as per terms of the tender. However, as per terms & conditions of tender document you shall have the right to forfeit the Performance Bank Guarantee without reference to us.

For and on behalf of

(With seal)

Signature _____

Name _____

Designation _____

DULY AUTHORIZED SIGNATORY

_____ day of _____ 20

UCO Bank, General Administration Department, Head Office, 2nd Floor, 10 BTM Sarani, Kolkata – 700 001

Phone: 033 44558099 Fax: 033 22266459 E-mail: hogad.calcutta@ucobank.co.in